

Editing User Specific Information

When a user enters a transaction they may attach information to the transaction specific to the organization. This is often a product name, part number, an invoice number, bill-of-lading number or other transaction related information. Entering transactions, movement of items, is the fundamental user action within **Container TRACKER®**. Transactions are not editable. If they are entered incorrectly, they can be backed-out and reentered correctly. All inventories and all the information about assets is contained in the transaction; it is the basis of all information and reports except for configuration of the system. Editing transactions would reduce the integrity of the database. Conversely, the information a user enters to accompany a transaction is always treated as associated information. It does not affect the integrity of the database or inventories in any way. Editing user specific information may save significant user time.

The 'Edit User Specific Information' function is accessed through the Utility Screen. From the 'Utility Screen', click on the 'Edit User Info.' button located within 'User Lists' in the top third of the screen by the far right border.

The screenshot shows the 'Utilities Menu' interface. It features several colored sections with buttons for various functions:

- Management Levels** (Blue): Add, Edit, Display Order, Delete
- Reporting Levels** (Red): Add, Edit, Display Order, Delete
- Destination Levels** (Green): Add, Edit, Display Order, Delete
- Item / Subitems Utilities** (Cyan): Add, Edit, Display Order, Delete, Configure Sets, Set Dwell Days, Attach Item to Level, Delete Obsolete Inv.
- User Lists** (Orange): Edit User Info., User List 1, User List 2, User List 3
- Serial Number Utilities** (Light Blue): Add Serial Numbers, Edit/Delete Serial Numbers, Delete All Serial Numbers, Add/Edit Item Information, Locate Serial Numbers, Reset Serial Number Counts, Change Item Field Labels, Serial Number Dwell

An arrow points from the text above to the 'Edit User Info.' button in the 'User Lists' section.

Set On-hand Number	Set Alarm Levels	Compact Database	
System Information	Alarm Level Messages		
Point To the Database		Set UI Table to Default Location	
Configure System			
Reset Item Counts			
Run Patch File	Repair L & C ID #s		
Install DLLs & DCXs			
SQL Command Line	Remove Nulls from Serial # Info.		
Clear DB Tables	Remove Duplicate Trans. Rows		
Programming			Return

Editing User Specific Information

This will display the 'Transaction Selection' screen. This screen is identical to the one displayed when you are viewing or backing-out previous transactions. Select the transaction you want to edit by clicking on the grid row with the appropriate transaction information.

Transactions with User Information

Transactions listed from Newest (top) to Oldest (bottom). Transactions listed from 8/9/2004 ... to ... 7/10/2004.

Transaction #	Company Name	Location	Sub-Locations	Container	Component	Shipped	Date	Time		User Name
608	Gaubert	Thibodaux	Ready to Deploy	350 Tote		2	8/4/2004	8:59:33 AM	None	CT-Admin
601	Gaubert	Thibodaux	Into the System	350 Tote		7	8/4/2004	8:21:30 AM	None	CT-Admin

Select Transactions By:
 Transaction Period
 Serial Number

Transaction Period: Previous Month Show Codes

Editing User Specific Information

This will display information about the transaction as shown below.

Transactions with User Information

Transactions listed from Newest (top) to Oldest (bottom). Transactions listed from 8/9/2004 ... to ... 7/10/2004.

Transaction #	Company Name	Location	Sub-Locations	Container	Component	Shipped	Date	Time		User Name
608	Gaubert	Thibodaux	Ready to Deploy	350 Tote		2	8/4/2004	8:59:33 AM	None	CT-Admin
601	Gaubert	Thibodaux	Into the System	350 Tote		7	8/4/2004	8:21:30 AM	None	CT-Admin

Selected Transaction Information

Trans. #: 601 Trans. Date: 8/4/2004 From: Gaubert <> Thibodaux <> Into the System

of Items: 7 Trans. Time: 8:21:30 AM To: Gaubert <> Thibodaux <> Test

Item or Set	Days Delayed	Pending Date	Container Type	User Name
350 Tote	0	8/4/2004	S	CT-Admin

User Transaction Info.

Product: None

Invoice #: -

Additional Information: [Empty Field]

Select Transactions By: Transaction Period Serial Number

Transaction Period: Previous Month Show Codes

Show Serial #s Set Transaction Period Reset Screen Return Edit User Information

The User Specific Information is displayed three-fourths of the way down the screen at the left border. This information is displayed just as it is when the transaction is entered. All rules established by system configuration still apply. Since the names of the fields and the rules for entry are configured for each individual system, yours may not look as the ones shown below.

User Transaction Info.

Product: None

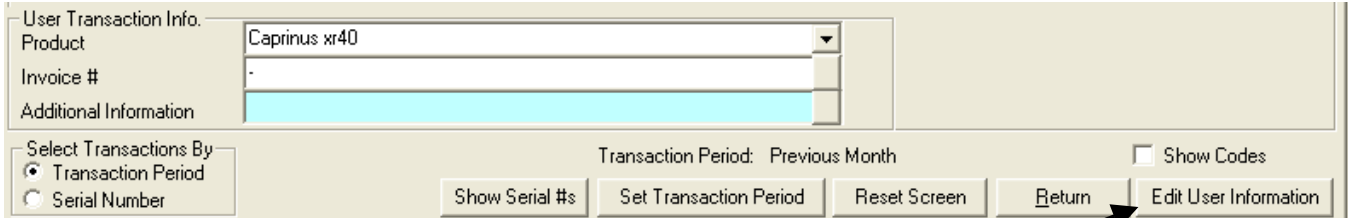
Invoice #: -

Additional Information: [Empty Field]

Edit the information by changing the display. Depending on the rules you configured for your system, you may select the entry from a list (if arrow is present) or type in the text.

Editing User Specific Information

When some part of the user information changes, the 'Edit User Information' button becomes active. This indicates that you have changed the user information in some manner. The 'Edit User Information' button shown below is active indicating that you have changed the user information.



The screenshot shows a software interface with the following elements:

- User Transaction Info.** section containing:
 - Product: Caprinus xr40
 - Invoice #: -
 - Additional Information: (highlighted in light blue)
- Select Transactions By:** radio buttons for Transaction Period (selected) and Serial Number.
- Transaction Period: Previous Month
- Show Codes:
- Buttons: Show Serial #s, Set Transaction Period, Reset Screen, Return, and Edit User Information.

A red arrow points to the 'Edit User Information' button.

Click on the 'Edit User Information' button to save your changes.